



Job Description – Building Operator



Job Title: Building Operator

Department: Operations

Reports To: Operations Director; Ice Operations Manager; Operations Manager; Asst. Operations Manager

Summary

Responsible for the daily activities required to run, maintain, and service the facility and its events by performing the following essential duties personally or through subordinate workers.

Essential Duties and Responsibilities

- Perform ice maintenance, event setup, building maintenance, grounds maintenance and custodial duties.
- Function in a front line supervisory capacity, supervising and coordinating activities of part time operations personnel.
- Investigate, analyze and resolve operational issues.
- Perform building opening and closing procedures
- Assist in providing facility security
- Ensure procedures are followed in the event of evacuation, fire alarms, injuries, and prepare related incident reports.
- Perform minor repairs.
- Monitor the refrigeration plant in accordance with legal requirements.
- Other duties as assigned.

Qualifications & Skill Requirements

- Requires ability to work flexible hours, including nights, overnights, weekends and holidays, in addition to normal business hours.
- Secondary school graduate.
- Must possess valid Ontario class “G” driver’s license.
- Zamboni experience an asset
- Minimum of 2 years related work experience.
- Ability to do heavy lifting and ability to work at heights.
- Demonstrated familiarity with tools and maintenance equipment.
- Ability to develop good rapport with management, tenants, fellow employees and the general public.
- Excellent organization skills
- Ability to prioritize and to handle multiple projects simultaneously, working under tight deadlines.
- Professional presentation, appearance and work ethic
- Some basic computer skills.
- Ability to work with limited supervision and as a team member
- Ability to train for Refrigeration “B” ticket or C.I.T. would be a definite asset.

How to apply:

Please send your resume as well as a cover letter to: rich.trella@mississauga.ca. In your email please include your salary expectations and available start date.

We thank all applicants for their interest but only those selected for further consideration will be contacted.

SMG Canada ULC is an equal opportunity employer



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About SMG

Founded in 1977, SMG provides management services to more than 240 public assembly facilities including convention and exhibition centers, arenas, stadiums, theatres, performing arts centers, equestrian facilities, science centers and a variety of other venues. With facilities across the globe, SMG manages more than 15 million square feet of exhibition space and more than 1.5 million sports and entertainment seats. As the recognized global industry leader, SMG provides venue management, sales, marketing, event booking and programming, construction and design consulting, and pre-opening services for such landmark facilities as McCormick Place & Soldier Field in Chicago, Moscone Convention Center in San Francisco, Houston's NRG Park and the Mercedes-Benz Superdome. SMG also offers food and beverage operations through its concessions and catering company SAVOR, currently serving more than 140 accounts worldwide. For more information visit www.smgworld.com.